HS/2022/166

19 October 2022

Travel Declaration for Year-End Holidays

Dear Parent/Guardian,

To ensure that schools continue to be a healthy and safe environment for all, we require parents/guardians to make a travel declaration for your child/ward if he/she will be travelling for the holidays by **17 Nov 2022 (Thursday).**

2. We encourage you to do so via the Parents' Gateway (PG) app (refer to https://pg.moe.edu.sg). If you do not have access to Parents' Gateway (PG), you may do so by using the attached hardcopy form.

3. If your child/ward is travelling, please indicate clearly both the country and city of travel. Only one parent is required to make the declaration.

4. If your child/ward is **not travelling** during the holidays, **no action is required**.

5. When planning your child/ward's travel, please refer to https://www.ica.gov.sg/enter-transit-depart for more information and updates. If there is a change of travel plan(s) after declaration, please inform the school as soon as possible.

6. Thank you for your partnership and support to keep our school safe.

Mr Ari Manickam
Principal

This is a computer-generated document. No signature is required.

Hougang Secondary School

INFORMATION ON MY CHILD'S /WARD'S TRAVEL PLANS

Name of Child/Ward: _____

Class: _____   Index No: _____

☑   My child/ward <u>will be</u> travelling to the following country/city during the year-end holidays.

The details are listed below:

Country and City of Intended Travel e.g. Malaysia / Penang, e.g. Thailand / Bangkok	Period of Travel	
	Trip Start Date *(dd/mm/yyyy)*	Trip End Date *(dd/mm/yyyy)*

Important Notes:

1. You need not fill in the form if you are submitting your travel plans using Parents Gateway.

2. Where possible, please also provide details of country/city and date of transit if your child/ward will be stopping over at any other country/city while travelling.

Name of Parent / Guardian: _____

Relationship to student: _____

Signature: _____

Date: _____