



23 August 2023

Ref: HS-2023-146

Dear Parent / Guardian

ADDENDUM: 2023 SECONDARY 4 EXPRESS AND 5 NORMAL ACADEMIC PRELIMINARY EXAMINATION

1. In view of the Writ of Election for Presidential Election 2023 and the change of Teachers' Day 2023 to Monday 11 September 2023, the **Secondary 4 Express and 5 Normal Academic Preliminary Examination** will be conducted during the following periods:

Preliminary Examination	New Schedule	Previous Schedule
Sec 4E5N Written Examination	18 August – 30 August	18 August – 30 August
Sec 4E5N Science Practical Examination	12 September	11 September
Sec 4NA offering Out of Stream(OSS) Science Practical Examination	13 September	NIL
Sec 4E Pure Science Practical Examination	13 September and 14 September	12 September and 13 September

2. Secondary 4E and 5NA students will report to school on **31 August (Thursday)** for Staff Day Celebrations with their normal curriculum lessons resuming on **13 September (Wednesday)**. Normal curriculum will resume for Sec 4E Pure Science students on **15 September (Friday)**.
3. The examination timetable and a Memorandum on Malpractice during examinations are enclosed for your reference. The timetable is also available on the school website at the following address: <https://hougangsec.moe.edu.sg/quick-links/for-students/2023-prelim-exam-timetable>
4. We want to highlight the following points to all students:
- There will be no re-sitting of the examinations for all absences. Any absence from the examination must be supported by a **medical certificate** from a registered General Practitioner.
 - Students may return to school for the examinations (regardless of ART result) if the student has residual/ mild symptoms or test Ag+ but has no symptoms. However, students should exercise social responsibility. They should minimise close physical contact with others in large group settings and wear a mask.
 - Students are to be present at the examination venue at least 30 minutes before the start for each paper. **Students who are late will not be given additional time for the paper**. Students who are more than 30 minutes late may not be allowed to sit for the exam paper.
 - Students need not report to school if they do not have any papers on that day. Parents/Guardians are encouraged to supervise your child/ward on these days and motivate them to self-study at home.

- Students are dismissed only after they have completed all their papers for the day. **They are not allowed to leave the school premises during the break time between papers.**
 - The school will enforce strict discipline during examinations. Students must report to school in proper school attire, otherwise they could be barred from sitting for the paper.
5. As partners in education, we seek your cooperation in motivating your child/ward to revise his/her work regularly and conscientiously; and to take the Preliminary Examination seriously as their performance will be a gauge of their readiness to sit for the National Examinations.

Yours sincerely,



Mr Lee Thuan Sim
Principal

MEMORANDUM ON MALPRACTICE DURING EXAMINATION

1. If dishonesty or malpractice by a candidate is found in any paper or component of a subject, the candidate will be given a ZERO for that paper or component.
2. The following are examples of dishonesty and malpractice by candidates. The list is not exhaustive and other instances of dishonesty and malpractice may be considered by the Internal Examinations Team of Hougang Secondary School at its sole discretion:
 - (a) obtaining unauthorised access to examination material;
 - (b) introduction of unauthorised material into examination room;
 - (c) use of a calculator or other means of arriving at an answer when this is precluded in the syllabus/component;
 - (d) collusion or attempted collusion with other persons during examination;
 - (e) copying from another candidate;
 - (f) disruptive behaviour in the examination room;
 - (g) failure to abide by the instructions of an invigilator;
 - (h) impersonation;
 - (i) plagiarism;
 - (j) failure to abide by the conditions of supervision designed to maintain the security of the examinations;
 - (k) the inclusion of offensive or obscene material in scripts or Coursework;
 - (l) the failure to properly acknowledge sources in Coursework projects;
 - (m) the submission of another person's work as if it were the candidate's own;
 - (n) the alteration of any results document, including certificates.
3. Candidates are not allowed to bring into the examination room any electronic or communicative devices or computerised aids capable of storing visual and verbal information. These include mobile phones, smart watches, Personal Digital Assistances (PDA), Pocket PCs and unauthorised calculators. Should any of these be found in their possession during the examination, it will be deemed as a dishonest act.
4. When the use of dictionaries or texts is permitted in the examination, candidates must ensure that only approved dictionaries and texts are brought into the examination room. These dictionaries or texts must be free from any notes or marginal annotation. Separate pieces of papers, such as post-its and tape flags are not allowed. No critical works, teachers' notes, study notes, or any other "secondary material" of any kind should be brought into the examination room. Candidates who contravene the regulations on the use of dictionaries and texts are liable to the same penalty as those who are found guilty of dishonesty or malpractice in the examination.
5. A candidate may be expelled from the examination room, refused entry for subsequent papers and have his or her papers cancelled if he or she is detected for dishonesty.

2023 Secondary 4 Express / Secondary 5 Normal Academic Preliminary Examination Time-Table

Date/Day	Paper	Venue	Duration	Time
18 Aug (Fri)	English Language Paper 1	Hall	1 h 50 min	08 00 – 09 50
	English Language Paper 3	Classroom	50 min	11 00 – 11 50
21 Aug (Mon)	English Language Paper 2	Hall	1 h 50 min	08 00 – 09 50
	Mathematics Paper 1	Hall	2 h 15 min	11 00 – 13 15
22 Aug (Tue)	Humanities Paper 1 (Social Studies)	Hall	1 h 45 min	08 00 – 09 45
	Mathematics Paper 2	Hall	2 h 15 min	11 00 – 13 15
23 Aug (Wed)	Literature in English Paper 1	Hall	1 h 40 min	08 00 – 09 40
	Additional Mathematics Paper 1	Hall	2 h 15 min	08 00 – 10 15
24 Aug (Thu)	Humanities Paper 2 (Geography / History / Malay Literature)	Hall	1 h 40 min	08 00 – 09 40
	Principles of Accounts Paper 1	Hall	1 h	11 00 – 12 00
25 Aug (Fri)	Chemistry Paper 2	Hall	1 h 45 min	08 00 – 09 45
	Science (Chemistry) Paper 3	Hall	1 h 15 min	08 00 – 09 15
28 Aug (Mon)	Literature in English Paper 2	Hall	1 h 30 min	08 00 – 09 30
	Additional Mathematics Paper 2	Hall	2 h 15 min	08 00 – 10 15
	Design Technology Paper 1	Hall	2 h	08 00 – 10 00
	Nutrition and Food Science Paper 1	Hall	2 h	08 00 – 10 00
	Art Paper 2	Art Studio 1	3 h	08 00 – 11 00
29 Aug (Tue)	Science (Physics) Paper 2 / Science (Biology) Paper 4	Hall	1 h 15 min	08 00 – 09 15
	Physics Paper 2 / Biology Paper 2	Hall	1 h 45 min	08 00 – 09 45
30 Aug (Wed)	Physics Paper 1 / Biology Paper 1	Hall	1 h	08 00 – 09 00
	Science (Phy/Chem) Paper 1 / Science (Chem/Bio) Paper 1 /	Hall	1 h	08 00 – 09 00
	Chemistry Paper 1	Hall	1 h	10 00 – 11 00
	Principles of Accounts Paper 2	Hall	2 h	10 00 – 12 00

12 Sep (Tue)	Science (Phy/Chem) Paper 5 * / Science (Chem/Bio) Paper 5 *	Science Lab	1 h 30 min	By Shifts
13 Sep (Wed)	Science (Phy/Chem) Paper 5 # Physics Paper 3 / Biology Paper 3 **	Science Lab	1 h 30 min 1 h 50 min	By Shifts
14 Sep (Thu)	Chemistry Paper 3 **	Science Lab	1 h 50 min	By Shifts

* *Students offering Pure Science subject in class 4R5 do not need to report to school.*

** *Only Pure Science students from 4R5 are involved in the Practical Examination. All other students will report to school as usual.*

Only applicable for 4NA Out of Stream (OSS) students.

